

Princeton-Zimmerman Farmers' Market Rules and Regulations - 2017

Section 1: Name/ Market Location

- a. Princeton Farmers' Market will be located at Princeton Mall Parking Lot, 111 Rum River Drive, Princeton, Minnesota. 55371.
- b. Zimmerman Farmers' Market will be located Lions Park, Main Street, Zimmerman, Minnesota 55398.
- c. Winter Market will be located at the Riverside Mall, Rum River Drive, Princeton, Minnesota 55371.

Section 2: Hours of Operation

- a. The Princeton Farmers' Market will operate from 8:30 a.m. to noon each Saturday **from May 6, 2017 to October 28, 2017**. Setup time is 7:30 a.m. to 8:30 a.m. and all members are to vacate parking area by 12:30 p.m.
- b. The Zimmerman Farmers' Market will operate from 2:30 p.m. to 6:00 p.m. each Tuesday **from June 6, 2017 to October 3, 2017**. Setup time is 1:30 p.m. to 2:30 p.m. and all members are to vacate parking area by 6:30 p.m.
- c. Winter Market will operate from 9:00 – noon the second Saturday of the month. November, December 2017, January, February, March, April 2018. Setup time is 8:00 and all members are to vacate building area at 12:30 p.m.

Section 3: Market Approvals

- a. Approval of the Princeton Farmers' Market must be granted by the City of Princeton each year.
- b. Approval of the Zimmerman Farmers' Market must be granted by the Zimmerman Economic Development Board as directed by the Government of the City of Zimmerman each year.
- c. Winter Market is a lease agreement between the Riverside Mall and the Princeton-Zimmerman Farmers Market Association.

Section 4: Market Vendors

- a. All Vendors are Minnesota Farmers and Specialty Growers within a radius of 45 miles of the City of Princeton/Zimmerman and pay an annual membership fee to the Princeton Zimmerman Farmers Market Association prior the first opening market day. (**See Section 7. for membership fees**).
- b. Market vendors can be removed from participation in the Market for violating rules of the market, and upon a majority vote of the Princeton Farmers Market Association Board of Directors after a due process hearing be suspended from market participation. The market manager can suspend a market vendor until the Board of Director hearing is conducted.
- c. Vendors that are suspended from the farmers market for violating market rules and regulations will not receive a refund of annual association membership and retain membership to the association.

Section 5. Market Rules

- a. All agricultural items sold must be grown or raised by the participating farming vendor family. (Retailing of wholesale produce is not allowed).
- b. All produce items should be sold by bulk, bundle, or individual item, not by weight units of measure, unless the vendor has a Minnesota State Certified Scale.
- c. Livestock animal sales or domestic animal sales are prohibited.

- d. Market vendors are allowed to co-op sell produce and product grown and raised in Minnesota by other approved market vendor not present at the market at time of sale but not as a wholesaler.
- e. Craft type items and cookbooks may be sold by the participating members only if the item is an extension of product produced (homegrown for at least 30 days and grown on farm/garden to qualify as extension of product) and raised by the farmer/grower. Examples: sheep wool, dry flower arrangements, leather items, cookbooks with recipes related to produce sold.
- f. All market vendors should carry product liability insurance as a rider on their Farm/Home insurance policy since the association does not provide this coverage. The association does carry General Commercial Liability that covers all approved vendors at the market. Liability covers all registered association members and indemnifies the City of Princeton and the City of Zimmerman when the market is located on public space.
- g. All processed, canned and baked foods must showcase local vendor grown produce and should be sold with a valid processing license or that complies with the Minnesota Litchfield labeling law requirements. (\$5,000 sales of processed food items. *Items sold must comply with MN State Statute 28A. All produce sold must comply with U.S. Public law 111-353.*
- h. Produce sold as Organic must have originated from an organic grown Certified Farm.
- i. Farmers/growers that are not Certified Organic can advertise or sell produce as “Chemical Free” if they practice chemical free farming.
- j. Customer Satisfaction Guarantee Clause-Product satisfaction by the market customer is important to maintaining a viable market.**

Customers buying products from the market, if not satisfied by the product purchased, will be refunded or have the product replaced free of charge with no questions asked by the product seller. If the customer complaint is lodged the week after product was sold and the market vendor is not participating in the market that week, the customer will be refunded for that purchase by the Market Manager with no questions asked up to a total value of \$20.00 per customer. Upon which the Market Manager will seek reimbursement from the vendor.
- k. Customers that display a habitual dissatisfaction, or appear to be abusing the satisfaction guarantee clause will be handled by the Market manager on a case-by-case basis.
- l. Front and Back entrance of market area will be block off with cones, to prevent accidents. Only those individuals who are handicapped and unable to get out of their car will be allowed to move through market aisle. They will need to contact a market person at either the entrance or exit to get the cones moved so they can move through the market aisle.
- m. **Princeton Market only** – vendors coming after 8:30 a.m. will park at the end of the market aisle, parking after last stalls occupied. Market vendors will receive an assigned stall (stall is two parking spaces). These individuals must be in assigned area by 8:00 a.m. Note: if a car is parked in the market area and in an assigned stall location, market vendors will move down to the next available stall. For those market vendors that have assigned stalls and will not be attending the market until later in the season, you must notify the market manager so your stall can be used by other farmers/growers.
- n. According to the Minnesota Department of Agriculture (operational guidelines) for Farmers Markets, the only animals allowed in the area of operation are police dogs and service animals, such as patrol or handicapped assistance dogs. (Note: a sign will be placed in the market area to notify customers.) **All vendors are required to inform customers of rules on dogs in market.**
- o. Sampling Guidelines: See separate sheet - All sampling has to be approved by the Market Manager.

Section 6. Farmer/Grower compliance checks

- a. The Market managers have the right to inspect participating member farms or gardens, to verify produce sold at market is Minnesota Grown and not purchased wholesale for retail sale.

Section 7: Fees and use of Funds

- a. All association membership fees are to support the local Farmers Market's advertising campaign, insurance expenses, market branding supplies and market/association promotional websites and other expenses incurred by the Association and does not provide direct benefit to the members. The following association membership fees apply:
- b. Annual Association Membership fee: \$ 200.00, this includes the Princeton, Zimmerman and Winter Market.
- c. All vendors are required to obtain a Minnesota Grown License: \$20.00 (Application available www.minnesotagrown.com or from market manager), and they must provide the license number on their application forms.
- d. Special Membership fee: Community members or associations which wish to support the local markets but are not market vendors may join the PZ Farmers Market Association by paying a annual fee of \$50.00. (See PZ Farmers Market Association Bylaws for restrictions).
- e. All membership applications must be approved by the Association Board of Directors.

Section 8.

- a. The *Princeton Farmers' Market* maintains a sign on the Appliance Mart stanchion.
- b. The *Zimmerman Farmers' Market* maintains a permanent information sign on the entrance – Main Street (Lions Park), and is responsible for its maintenance as outlined in an agreement letter between City of Zimmerman and The Zimmerman Farmers' Market. The market has two foldout signs that are setup only during operation of market and will be removed after market closes.

Section 9.

Exceptions to any of the rules will be determined and may be granted by the Market Manager and the Association Board of Directors.

Affiliations

The Princeton-Zimmerman Farmers Market Association (www.pzfarmersmarket.org) is affiliated with the Minnesota Grown Promotion Group and the Minnesota Fruit and Vegetable Growers Association (www.mfvga.org) and The National Farmers Market coalition.

Market Managers – 2017-2018

Market Manager for Princeton and Winter Market is **Al Feldeverd**, she/he was appointed by the association board to serve until April 2018. Market Manager for Zimmerman is **Chuck Long**, he/she was appointed to serve until April 2018.

**Rules and Regulations approved by full membership on March 18, 2017
at Princeton Library.**